



# **BUDI – Progress of the project**

**4<sup>th</sup> meeting Lyon 26.-27.06.06**

# TIMETABLE

Project phase / Duration of the project (in months)	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
<b>Work package 1:</b> Market analysis & raising awareness for the Building Directive																									
<b>Work package 2:</b> Pilot action on residential buildings																									
<b>Work package 3:</b> Pilot action on public buildings																									
<b>Work package 4:</b> Qualification and accreditation of independent experts and quality assurance																									
<b>Work package 5:</b> Target group oriented dissemination activities and implementation support																									
<b>Work package 6:</b> International transfer of experiences																									
<b>Work package 7:</b> Common Dissemination																									
<b>Work package 8:</b> Management																									
<b>Project meetings</b>				X					X				X				X						X		
<b>Reports</b>						PR						PR						IR							FR

# STATUS WP 1

WP 1 Market analysis and awareness raising for the Building Directive (EPBD)	Start: 01.01.05 End: 01.10.05			
LEADER: CODEMA				
Deliverables	Language	Who	Status	Date for delivery
Summary of the market analysis results	English	ALL	DONE	01.05.2005
Detailed market analysis per region	National Language	LEV/GEA	DONE	01.05.2005
		BE	DONE	
		ZRMK	DONE	
		Codema	DONE	
		JSP	DONE	
		RAEE	DONE	
Power point slides of the market analysis results	English	ALL	DONE	01.05.2005
Market Strategy -Framework	English	CODEMA	DONE	10.06.2005
Drafts of market Strategies per region	National Language	LEV/GEA	DONE	10.09.2005
		BE	DONE	
		ZRMK	DONE	
		CODEMA	DONE	
		JSP	DONE	
		RAEE	DONE	
Web-site - General framework and basis	English	GEA	DONE	10.04.2005
Input on national web-site	National Language	LEV/GEA	DONE	ongoing
		BE	DONE	
		ZRMK	DONE	
		CODEMA	DONE	
		JSP	DONE	
		RAEE	DONE	

# STATUS WP 1

Draft for an information folder	English	CODEMA	DONE	30.05.2005
Adapt and produce Information folder	National Language	LEV/GEA	DONE	10.06.2005
		BE	DONE	
		ZRMK	DONE	
		CODEMA	DONE	
		JSP	DONE	
		RAEE	DONE	
Information folder on website		LEV/GEA	DONE	10.06.2005
		BE	DONE	
		ZRMK	DONE	
		CODEMA	DONE	
		JSP	DONE	
		RAEE	DONE	
First E-mail Newsletter (3 during project) per region	National Language	ALL	Ongoing	
Organisation of Workshops per country	National Language	LEV/GEA	DONE	10.09.2005
		BE	DONE	
		ZRMK	DONE	
		CODEMA	DONE	
		JSP	DONE	
		RAEE	DONE	
PR activities (6 articles per region)	National Language	LEV/GEA	DONE/Ongoing	10.09.2005
		BE	DONE/Ongoing	
		ZRMK	DONE/Ongoing	
		CODEMA	DONE/Ongoing	
		JSP	DONE/Ongoing	
		RAEE	DONE/Ongoing	
Infomal meetings with relevant groups of actors (8 per country)	National Language	ALL	DONE/Ongoing	10.09.2005

# STATUS WP 2

Work package 2 : Pilot actions on residential buildings		Start: 01.05.05 End: 01.04.06		
LEADER: BE				
Deliverables	Language	Who	STATUS	Date for delivery
Identifying the pilot objects in each region	National languages	ALL	DONE	01.07.2005
Calculation and compilation of pilot energy performance certificates	National languages	ALL	Ongoing	01.10.2005
Report on experiences	English	ALL	Ongoing	01.11.2005
Carrying out the analysis and evaluation in the country	National languages	ALL		01.02.2006
Concept for an information package for the residential market	English	BE		01.03.2006
Results as input for the synthesis report	English	ALL		01.03.2006
Synthesis report	English	BE		01.04.2006

# STATUS WP 3

Work package 3 : Pilot actions on public buildings		Start: 01.05.05 End: 01.04.06		
LEADER: RAE				
Deliverables	Language	Who	STATUS	Date for delivery
Identifying the pilot objects in their region	National Language	ALL	DONE	01.07.2005
Establishment of a working group in the public administration	National Language	ALL	Ongoing	01.07.2005
Calculation and compilation of pilot energy performance certificates	National Language	ALL	Ongoing	01.10.2005
Report on experiences	English	ALL	Ongoing	01.11.2005
Carrying out the analysis and evaluation	National Language	ALL		01.02.2006
Expert workshop (in each country)	National Language	ALL		01.11.2005
Concept for an information package	English	RAE		01.03.2006
Pilot placement: 8-10 EPC will be publicly presentet (each region)	National Language	ALL		01.03.2006
Results as input for the synthesis report	English	ALL		01.03.2006
Synthesis report	English	RAE		01.04.2006

# STATUS WP 4

Work package 4 : Qualification and accreditation of independent experts and quality assurance		Start: 01.05.05 End: 01.04.06		
LEADER: LEV / ZRMK				
Deliverables		Language	WHO	STATUS
Developing a training seminar for the qualification of independent experts		English	LEV /ZRMK	ongoing
Implementing one training seminar per country (12 qualified experts)		Nationale Language	ALL	
Guidelines for experts certifying the buildings		English	LEV / ZRMK	german version
Guidelines for experts certifying the buildings		Nationale Language	ALL	
Proposal for accreditation scheme for independent experts		English	LEV / ZRMK	change
List of recommendations of quality control mechanisms		English	LEV / ZRMK	
Communication of work package results		Nationale Language	ALL	

# STATUS WP 5

<b>Work package 5 : Target group oriented dissemination</b>		<b>Start: 01.01.06 End: 31.10.06</b>		
<b>LEADER: CODEMA</b>				
<b>Deliverables</b>	<b>Language</b>	<b>WHO</b>	<b>STATUS</b>	<b>Date for delivery</b>
<b>Producing master version of the 2 information packages</b>	<b>English</b>	<b>CODEMA</b>		15.01.2006
<b>Information packages for residential buildings</b>	Nationale Language	<b>ALL</b>		31.02.2006
<b>Information package for the public sector</b>	Nationale Language	<b>ALL</b>		31.02.2006
<b>Developing structure &amp; content for the training workshop for the residential sector</b>	<b>English</b>	<b>BE</b>		01.08.2006
<b>1 day training workshop for people from housing companies.</b>	Nationale Language	<b>ALL</b>		01.09.2006
<b>Developing structure &amp; content for the training workshop for the residential sector</b>	<b>English</b>	<b>RAEE</b>		01.08.2006
<b>1 day training workshop for people from the public administrations</b>	Nationale Language	<b>ALL</b>		01.09.2006
<b>At least two presentations at meetings with stakeholders</b>	Nationale Language	<b>ALL</b>		31.10.2006

# STATUS WP 6

<b>Work package 6 : International transfer of experiences</b>		<b>Start: 01.02.06 End: 01.02.07</b>		
<b>LEADER: GEA</b>				
<b>Deliverables</b>		<b>Language</b>	<b>WHO</b>	<b>STATUS</b>
				<b>Date for delivery</b>
Web-site with completet content			GEA	01.02.2007
Leaflet about project results		English	GEA	01.04.2006
Documentation of the actions to transfer the experiences		English	ALL	31.02.2006
Other dissemination activities		English	ALL	Ongoing ongoing

# STATUS WP 7

<b>Work package 7 : Common dissemination activities</b>	<b>Start: 01.01.06 End: 01.02.07</b>			
<b>LEADER: GEA</b>				
<b>Deliverables</b>	<b>Language</b>	<b>WHO</b>	<b>STATUS</b>	<b>Date for delivery</b>
<b>Abstracts including regular updates</b>	English	GEA	ongoing	ongoing
<b>Project presentations including slide packages, presentations, written abstracts, posters, dissemination material etc.</b>	English	GEA	ongoing	ongoing
<b>Presentational material including abstracts, visuals including photographic material, interviews</b>	English	GEA	ongoing	ongoing

# ***WP 6 – International dissemination***

- **Participation and presentations in conferences and other events (international, national, regional)**
  - ▶ min. of 14 actions, small side-events
  - ▶ Results of the project
- **Articles and contributions to newsletters**
  - ▶ min. 14 articles
- **Project leaflet with results (in English)**

# *Interim report*

- **Covering the period of month 1 to 17 (end of may)**
  - ▶ Prolonging the period to end of June (especially JSP)???
- **1. interim technical implementation report**
  - ▶ Everything in 3 copies (in English except things are foreseen in national language -> then only a English summary)
  - ▶ Each partner provides 3 copies of all deliverables he has (sorted per work package) [on his own responsibility] and sends it until July 14 to GEA
- **2. interim financial statement**
  - ▶ Template overhead calculation
  - ▶ Template cost statement
  - ▶ 3 signed copies to GEA until July 14
- **Comission has 45 days to prove the things and to accept or reject the interim report (in case something is missing we have 20 days to make a new report and the Comission has again 45 days ....)**

# ***Performance indicators***

## ■ **Keep the performance indicators in mind!**

- ▶ **2 one-day training workshops in each region with the housing companies and public authorities (min. 30 participants)**
- ▶ **Certificates initiated through training workshops and consulting-services min. 50 per region**
- ▶ **...**